



Recruit Information

Clerical work of sales, the support of sales staff

Monthly salary **¥ 1,100** ~ Employment form : **Part-time** Work location : **kanagawa** JOB CODE : **3295-0**

Japanese level	Advanced (Business Level ※N1),Intermediate level (daily conversation level ※N2,N3),Native
Application condition	Welcome healthy men and women that can speak English and other foreign languages over 20 years old!
Company name / Store name	Company name not disclosed (please contact us)
Work location	Yokohama,Kanagawa
Working date	9:30 ~ 16:30 ※Working time can be discussed.
Remuneration of salary and working hours	Salary will be decided depending on experience and ability.
Job introduction / message	As the support of outside sales staff ,providing help to shipment assistance work,clerical work . (mainly input work with excel,word,format)
Type of occupation	Secretarial / Secretary,Logistics · Transport · Purchasing,Trade · Import · Export
Schedule	Shift system,Consultation on working hours is possible

Company profile	Company name : Company name not disclosed (please contact us)
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A global harmony

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